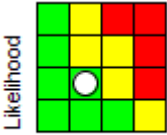
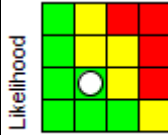



APPENDIX 2

Generated on: 19 December 2016

Action no, Title,	Description	Latest Note	Managed By	Latest Note Date	Due Date
DBE-TP-01a Approve Corporate Transport Policy	Approve Corporate Transport Policy [NB this depends on HR and Chief Officers]	ACTION COMPLETED 16 Jul 15	Oliver Sanandres	29-Apr-2016	31-Aug-2015
DBE-TP-01b Implement Corporate Transport Policy	Implement Corporate Transport Policy (including establishing monitoring regimen)	Over 75% of City of London staff have completed Driver Check. However take up is patchy with some departments achieving 100% and others as low as 30%. A compliance report will be presented to Chief Officers in early 2017 and the target date has been adjusted accordingly. Completion of the Corporate Transport Policy online training course by those identified by Driver Check is already over 80%.	Steve Presland	16-Dec-2016	28-Feb-2017

Risk no, Title, Creation date, Owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
DBE-TP-07 A major incident, such as flooding or fire, makes Walbrook Wharf unusable as a depot 27-Mar-2015 Steve Presland	Cause: A major incident, such as flooding or fire Event: Walbrook Wharf unusable as a depot Impact: Unable to clean streets; collect waste or maintain City of London Police vehicles. City of London unable to meet its contractual arrangements with third parties who use the depot for their commercial purposes.	 Impact	4	Loss of the Contract Operations Manager and several key personnel has resulted in the Business Continuity exercise being deferred to Q4 2016/17 and the due date has been adjusted accordingly. This timetable has been agreed with the contractor's new Regional Director. 16 Dec 2016	 Impact	4		 No change

Action no, Title,	Description	Latest Note		Managed By	Latest Note Date	Due Date
DBE-TP-07a Business Continuity exercise	Conduct annual DBE business continuity exercise	Loss of the Contract Operations Manager and several key personnel has resulted in the Business Continuity exercise being deferred to Q4 2016/17 and the due date has been adjusted accordingly. This timetable has been agreed with the contractor's new Regional Director.		Steve Presland	16-Dec-2016	31-Mar-2017